REGISTRATION FORM FOR FULL PAPER

NOTE: To avoid delays in registration, PLEASE RETURN the**Registration Form, Final Papers（pdf. and doc.）, The Scanned Payment Proof, Student ID (Only for Student) to** **icaem@sciei.org.**

**Participant Information**

\*Compulsory items

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| \*Paper ID: paper ID | | | | | |
| \*Paper Title: TITLE | | | | | |
| \*Paper Authors: ABCDEFG | | | | | |
| \* Corresponding Author’s name and email: | | | | | |
| \*Registrant Name: LI SI | | | | | Male□ Female□ |
| \*Prefix: PROF | | | | | \*A clear photo |
| \*Affiliation: CHENGFEI | | | | |
| Valid Shipping Address: JDKAJDKA;LSKDJF | | | | |
| \*Country: | \*State/Province: | | \*City: | |
| \*Tel.: | | \*ZIP/Post Code: | | |
| \*E-mail: | | | | Student ID Number: | |
| \*Will you attend conference in person? y | | | | | |
| If no, please enter the presenter’s name and affiliation: LI SI, CHENGFEI | | | | | |
| \* Presentation Terms√: 1. Online oral presentation □ 2. Onsite oral presentation □ 3. Onsite poster presentation □ | | | | | |
| Special dietary: Diabetic□ Vegetarian□ Muslim□ Other□ (please specify: ) | | | | | |
| Physical requirements (if any): | | | | | |
| How do you know our conference?  Recommendation □: (Please specify: )  Advertising Website □: (Please specify: ) | | | | | |

**Note：**.

1, Please take good care of your belongings on the conference site, so as to avoid the loss. [You will be held personally responsible for any loss for your belongings.](http://dict.cn/You%20will%20be%20held%20personally%20responsible%20for%20any%20loss%20or%20breakage_2E)

2, For participants’ safety and participation needs, please wear your name card on the conference site and no entrance in conference room for no-wearing name card participants. It is not allowed to bring unrelated people to conference room.

3. Please return your name card to us if you do not need it but do not litter it.

**Registration Fee**

|  |  |  |
| --- | --- | --- |
| **Registration Categories** | **Registration Fee** | **Your Choice**  **(Use Arabic Number)** |
| Students & SCIEI Member Onsite | 500 USD | 3500 CNY |  |
| Students & SCIEI Member Online | 350 USD | 2450 CNY |  |
| Non-Students Onsite | 550 USD | 3850 CNY |  |
| Non-Students Online | 400 USD | 2800 CNY |  |
| Additional paper | 350 USD | 2450 CNY/per one |  |
| Extra pages / Per one (Over 6 Pages) | 50 USD | 350 CNY |  |
| One Day Visit | 100 USD | 700 CNY |  |
| Total | |  |

\* One regular registration can cover a paper within 5 pages, including all figures, tables, and references, extra pages **over** **6** will be charged.

\* \* One author can register at most two additional papers.

\*\*\*USD, Euros and CNY are acceptable.

\*\*\*\*A copy of the student ID is required to register with the student rate.

**Refund/Cancellation Policy**

If a registrant is unable to attend an event for any reason, they may ask the co-author or someone else for help and do the presentation for the registrant. But the registrant should send e-mail for both conference side and the person who will attend.

Written requests for cancellations must be sent to the Conference Secretary. The time would be counted by the refund requests being sent by registrant.

Three Months before conference date: 30USD handing fee would be charged

Two Months before conference date：Refundment of 50 % for the registration fee you paid

One Month before conference date：Refundment of 70 % for the registration fee you paid

Less Than One Month before conference date: **NO REFUND.**

**Personal Reason**

No refund or compensation on “personal reason” for the reason of no attending to the conference. Such as travel difficulties, visa problems, health issues, financial default etc.

**Force Majeure**

No refund or pay any compensation on “force majeure” for the reason of no attending to the conference.

Circumstances amounting to “force majeure” include any event which we could not, even with all due care, foresee or avoid. Such circumstances include the fire, flood, explosion, storm or other weather damage, break-in, criminal damage, riots or civil strife, industrial action, natural or nuclear disaster, fire, adverse weather conditions, war or threat of war, actual or threatened terrorist activity, epidemic and all similar situations beyond our control.

**Payment Terms**

* **Online Payment (**No handling fees**)**

**Pay by link:** **https://www.zmeeting.org/online-payment/894919617**

**Please fill in the E-mail and Confirmation Number you received after paying.**

|  |  |
| --- | --- |
| Enter the Total Amount You Paid: | |
| Email Address of the Payment | Order Number |

* **Bank Transfer** (30USD handling fees)

If you are not able to use the online payment system, please contact us for the account: icaem@sciei.org

|  |  |  |  |
| --- | --- | --- | --- |
| **Amount** | **Remitter’s Name** | **Date** | **Remitter’s A/C No.** |
|  |  |  |  |

* **PayPal** (30USD handling fees)

If you are not able to use the online payment system nor bank transfer, please contact us for the PayPal account: icaem@sciei.org.

Please fill in the following form for us to check your payment

|  |  |
| --- | --- |
| Pay Date |  |
| Payment Order No. |  |
| Payer’s Name |  |
| PayPal Amount: |  |
| PayPal Account: |  |